Vendor Oracle Identity Manager

Standard Operating Procedures

Test account creation

**Document Details**

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| Project Name | BestBuy IDAM |
| Account | BestBuy |
| Current Version | 3.0 |
| List of Contributors | Balvardhan |
| Customer Contact Information |  |

**Revision History:**

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| --- | --- | --- | --- | --- | --- |
| * + 1. Version | * + 1. Date of Revision | * + 1. Description | * + 1. Author | * + 1. Reviewed By | * + 1. Approved By |
| 1.0 | 10/17/2020 | VOIM – Test account creation | VOIM Team | Balvardhan | Vineeth |
| 2.0 | 12/05/2021 | VOIM – Test account creation - NoChanges | VOIM Team | Balvardhan | Vineeth |
| 3.0 | 25/08/2021 | VOIM – Test account creation – No Changes | VOIM Team | Balvardhan | Vineeth |

Here are the steps to create test accounts in Vendor system.

1. Login to Vendor Identity Portal using existing VID and password.
2. Invite the account using external email with ‘Invite Vendor User’ option.
3. Invitation link/email will trigger to the registered email.
4. Fill the form with required information and submit the form.
5. Email will trigger to the registered email with VID and temp password.

PT:

<https://oimwbtestvendor.na.bestbuy.com>

PL:

<https://accesspl.bestbuy.com>













